



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	BASANTI DEVI COLLEGE
Name of the head of the Institution	INDRILA GUHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	033-40643558
Mobile no.	9331022214
Registered Email	principal@basantidevicollege.edu.in
Alternate Email	iqac@basantidevicollege.edu.in
Address	147B Rash Behari Avenue
City/Town	KOLKATA
State/UT	West Bengal
Pincode	700029
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. ADITI SARKAR
Phone no/Alternate Phone no.	03340643558
Mobile no.	9830475165
Registered Email	aditi.sarkar1963@gmail.com
Alternate Email	aditi.sarkar1963@yahoo.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.basantidevicollege.edu.in/IQAC/AQAR/AQAR%202018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.basantidevicollege.edu.in/IQAC/Academic Calendar/ACADEMIC CALENDAR 2019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.25	2004	04-May-2004	03-May-2009
2	B	2.71	2012	11-Mar-2012	10-Mar-2017
3	B+	2.51	2018	17-Aug-2018	15-Aug-2023

6. Date of Establishment of IQAC	15-Sep-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Preparation & timely submission of AQAR 2018-19	15-Nov-2019 1	15
Academic Calendar 2019-20	30-Jun-2019 1	15
Orientation Program for Fresher	09-Jul-2019 2	432
Workshop on Open Learning(MOOC)	28-Aug-2019 1	120
Participate in Swachhta Action Plan (MGNCRE) 2019-20	01-Nov-2019 1	50
INTERNAL FINANCIAL AUDIT	11-Nov-2019 1	8
NIRF Participation,20	15-Jan-2020 1	11
Annual Book Exhibition Program	11-Feb-2020 2	130
IQAC Meeting	24-Jul-2019 1	11
State level Online Essay Competition on Opportunities & Challenges of Online Education	08-Jun-2020 7	347
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. INDRILA GUHA (PI) Dr. ADITI SARKAR (Co-PI)	Research Project (Title: CREATING ENVIRONMENTAL AWARENESS AMONG COLLEGE STUDENTS USING PAPER RECYCLING TECHNOLOGY IN KOLKATA	West Bengal Pollution Control Board	2020 730	300000
BASANTI DEVI COLLEGE	RUSA	MHRD	2019 0	5000000
BASANTI DEVI COLLEGE	SPORTS GRANT	STATE	2019 4	210000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Preparation timely submission of AQAR 201819
Regular IQAC Meeting
Feedback on Curriculum collected from stakeholders, Analyzed & Action Taken.
Students Satisfaction Survey on Online Teaching-Learning & Evaluation process during New Normal
Participate in Swachhta Action Plan(MGNCRE) ,2019-20
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Timely submission of AQAR 20192020	AQAR 20192020 prepared placed before the Governing Body of the College for approval timely submitted the same to NAAC through NAAC portal.
To prepare Academic Calendar 2019-2020	Academic Calendar 2019-2020 prepared before the commencement of the new academic session to ensure effective implementation of the curriculum and continuous evaluation and it is uploaded in the institutional website.
To organize Programmes for Fresher's	Orientation Programme was organized for

	B.A/B.Sc./M.A. (1st Semester) Students on 9th & 10th July, 2019 to make them aware of different curricular & co-curricular activities of the college.
To ensure fair access to & affordability of academic programmes for various sections of the society.	41 students received free studentship from the institution and 217 students received Rs. 25000 each from the state government under Kanyashree Prakalpa in the session 2019-2020.
To organise Seminars, Workshops, Special Lectures & Webinars during New Normal by different the departments (UG PG) on important topics.	19 Enrichment Programmes were organized by different departments C for students, Teachers, Nonteaching staff members & other stakeholders.
To participate in National Institute Ranking Framework (NIRF), 2020	Participated in NIRF, 2020
To participate in Swachhta Action Plan (MGNCRE) 2019-2020	Participated in Swachhta Action Plan (MGNCRE) 2019-20 & Certificate received.
To collect online Feedback from HODs regarding Teaching, Learning and Evaluation Process during New Normal.	Feedback collected from HODs regarding Online Teaching- Learning & Internal Evaluation Process during New Normal, Analyzed & necessary actions taken.
To collect feedback on Curriculum	Feedback on Curriculum collected from stakeholders, Analyzed & necessary Action Taken.
Students Satisfaction Survey on Teaching -Learning & Evaluation process 2019-2020	335 students participated in the SSS on Teaching-Learning & Evaluation process of the institution. The survey gives an overall impression of the performance of the college and helped to identify the strength & weaknesses of the college.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">GOVERNING BODY</td> <td style="text-align: center;">17-Oct-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY	17-Oct-2020
Name of Statutory Body	Meeting Date				
GOVERNING BODY	17-Oct-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	06-Mar-2020				

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Development of Management Information System (MIS) is in progress. At present, it is used independently at various levels a) MIS Student Data: In the academic year 201920. College has started collection of student data by introducing online application system for admission. This enables to organize student data systematically. It is further used in issuing Identity Cards, Library Cards, and application for Eligibility etc. Student feedback is also collected by online means. All the departments conduct University External Final Examinations (Theory) online. b) MIS Faculty Data: Biometric system is used to monitor attendance of faculty. Faculty feedback is also collected by online system. c) MIS Examination: University has given partial autonomy to conduct examinations of BA/B.Sc/Major of all undergraduate MA(English Political Science) programmes. Question papers are received online from university and after correction of answer scripts marks are submitted to the University online. d) MIS Accounts Data: Account section uses Talley to maintain all the details of account related data. e) MIS Library Data: Library having a huge collection of Books (30484), ebooks(164309) and 6157 eJournals. The library uses the KOHA to maintain records of Books, Journals etc. Library data is stored and maintained in separate Data Server.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Basanti Devi College is affiliated to University of Calcutta, Kolkata, and it follows the University prescribed curriculum. i) Different steps which are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process are as follows:- The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed in the Students, Professors Notice

Board & College Website. Students are made aware of the course outcomes, program specific outcomes and Program outcomes. ii) Meeting is held in each department at the end of each Semester to discuss about the course distribution for the next Semester. Based on the expertise of individual Professor, the syllabus is allotted to them by the Head of the Department. Every department prepares teaching plan, allotting term-wise topics to be taught. Syllabus of each subject for each Semester is provided to the students. Some Professors maintain a personal diary for effective academic planning, implementation and review of the curriculum. iii) Theory & Practical classes are held according to the Time- Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students' & Professors' Notice Board & College website. iv) Conventional classroom teaching is blended with use of ICT to make the teaching-learning process more learner-centric. During New Normal all the Faculty members are taking online classes through Google meet, providing study materials ,E-Content through Whatsapp & always mentoring students regarding academic & stress related issues. YouTube assisted learning, experiential learning, participative learning & Problem-Solving method are used for effective curriculum delivery. V) Classroom teaching is supplemented with seminars, workshops, special lectures, online group discussions, Webinars & Tutorials, Departmental Quiz, online paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation. vi) The College Central Library provides teachers with necessary learning resources for effective delivery of curriculum. All faculty members have been provided with unique user ID and password for accessing NLIST site that offers 80,409 e-Books and 3,828 e- Journals in full text form. In addition to the Central library, Seminar Library has been set up in each department in order to enhance the in-depth knowledge of the students. vii) Remedial / Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective departments. Students are motivated & encouraged to participate in different co-curricular & extension activities. VIII 36 University Rank holders in last six years (2013-2018) shows that the Institution has the mechanism for well planned curriculum delivery and documentation

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Two Years Diploma Course in Computer Application conducted by WEBEL INFORMATICS LTD	02/07/2019	730	Yes	To inculcate and enhance computer proficiency and efficiency of the students
Six (6) months Certificate Course in Functional English for	nil	02/07/2019	180	Yes	To enhance the fluency and accuracy in English Language skills

CMEV Students						
Six (6) months Certificate Course (Basic and Advanced) in Psychological Counselling in Collaboration with Jadavpur University	nil	02/07/2019	180	Yes	To help students manage their stress through skill training and personal counseling	
Six months Certificate Course in Spoken English in Collaboration with The School of Languages, Ramakrishna Mission Institute of Culture, Golpark	nil	02/07/2019	180	yes	To gain fluency in Spoken English	
Three months Certificate course in Art Craft by Fevicryl	nil	10/04/2019	90	Yes	Help students to learn how to make jewellery from newspaper acrylic painting	
Three (3) months Self Defense Training Course for students under Kolkata Police Sukanya Project	nil	02/01/2020	90	Yes	To build confidence among students and help them in self-defence students can give training to others.	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Rise of the Modern West - II	02/01/2020

BA	Sanskrit and World Literature	02/01/2020
BA	Modern Sanskrit Literature	02/01/2020
BA	Indian Epigraphy, Paleography and Chronology	02/01/2020
BA	19THCENTURYBRITISH LITERATURE:	02/01/2020
BA	BRITISHROMANTICLITERATURE	02/01/2020
BA	18THCENTURYBRITISHLITERATURE:	02/01/2020
BA	ESSAYS AND VARIOUS WRITINGS	02/01/2020
BA	PROSODY, RHETORIC AND POETICS	02/01/2020
BA	PRAGADHUNIK SAHITYA (PRE-MODERN LITERATURE)	02/01/2020
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– Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	PRAGADHUNIK SAHITYA (PRE-MODERN LITERATURE)	02/01/2020
BA	PROSODY, RHETORIC AND POETICS	02/01/2020
BA	ESSAYS AND VARIOUS WRITINGS	02/01/2020
BA	18THCENTURYBRITISHLITERATURE:	02/01/2020
BA	BRITISHROMANTICLITERATURE	02/01/2020
BA	19THCENTURYBRITISH LITERATURE:	02/01/2020
BA	Indian Epigraphy, Paleography and Chronology	02/01/2020
BA	Modern Sanskrit Literature	02/01/2020
BA	Sanskrit and World Literature	02/01/2020
BA	Rise of the Modern West - II	02/01/2020
BA	History of India (c 1526 - 1605)	02/01/2020
BA	History of India (c 1605 - 1750s)	02/01/2020

BA	Technology in Education	02/01/2020
BA	Curriculum Studies	02/01/2020
BA	Inclusive Education	02/01/2020
BA	Western Logic-I	02/01/2020
BA	Western logic II	02/01/2020
BA	Epistemology and Metaphysics (Western)	02/01/2020
BA	Indian Political Thought II	02/01/2020
BA	Emerging Dimensions of Human Rights and Evolution of the Concept of Human Rights and Duties in India	02/01/2020
BSc	Statistical Methods and Psychological Research	02/01/2020
BSc	Operating System + Shell Programming (Unix/Linux)	02/01/2020
BSc	Organic Chemistry	02/01/2020
BSc	Inorganic Chemistry	02/01/2020
BSc	Physical Chemistry	02/01/2020
BSc	Introductory Econometrics	02/01/2020
BSc	Intermediate Macroeconomics II	02/01/2020
BSc	Intermediate Microeconomics 11	02/01/2020
BSc	Riemann Integration and Series of Functions	02/01/2020
BSc	Mechanics	02/01/2020
BSc	Multi variate Calculus II	02/01/2020
BSc	Survey Sampling and Indian Official Statistics	02/01/2020
BSc	Statistical Inference-I and Sampling Distributions	02/01/2020
BSc	Index Numbers and Time Series Analysis	02/01/2020
BSc	Monte Carlo Method	02/01/2020
BSc	Applications of Statistics	02/01/2020
MA	British Literature from 1946 to the Present - Drama, Non-Fiction and Short Fiction	02/01/2020
MA	Literary Criticism I	02/01/2020

MA	Literary Criticism II	02/01/2020
MA	Literary Theory	02/01/2020
MA	Essay Concepts, Theories and Contexts of Politics of Development	02/01/2020

– Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	150	60

Curriculum Enrichment

Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Literature Film Relationship	02/01/2020	38
Academic Writing Composition	02/01/2020	43
Spoken Computational Sanskrit	02/01/2020	20
Art Appreciation: An Introduction to Indian Art	02/01/2020	25
Teaching Skill	02/01/2020	40
Philosophy of Human Rights	02/01/2020	14
Legislative Practices Procedures	02/01/2020	30
Statistical Reasoning for Sociology	02/01/2020	14
Managing Stress : Yoga, Meditation	02/01/2020	20
Business English Communication	02/01/2020	23

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Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ECONOMICS	12
BSc	ENVIRONMENTAL STUDIES	100
BA	ENVIRONMENTAL STUDIES	242
BA	SOCIOLOGY	7
BA	HUMAN RIGHTS	10
BA	COMMUNICATIVE ENGLISH MAJOR	25

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>There are five types of feedback forms developed by the IQAC of the institute –</p> <ol style="list-style-type: none">1. Students' Feedback on the Syllabus and its transaction at the institution.2. Student Satisfaction Survey3. Faculty Feedback on Curriculum4. Alumni Feedback on Curriculum5. Employers Feedback on Curriculum. <p>Feedback forms are available for stakeholders to fill up and submit throughout the year on the college website. All the feedback forms are designed in Google forms format. Links of these forms are circulated through social media and in the form of notice from time to time. All these forms serve specific purposes. , For instance Students' Feedback Form on the Syllabus and its transaction at the institution level. Specifically designed to receive insights from students regarding content of the course, quality and methodology of curriculum delivery, usefulness of the courses in terms of knowledge, Understanding, application Lifelong learning. Student Satisfaction Survey aims at receiving feedback on overall system of the institution e.g. administration, library facilities, infrastructural facilities, co-curricular activities, etc. Alumni feedback is designed to receive insights from alumni regarding curricular co-curricular activities of the college. Employers Feedback form is designed to receive insights on the relevance of University UG PG Curriculum for employability job placement. At the end of the academic year, IQAC segregates and analyses the data ,department wise and placed before the IQAC meeting. IQAC discusses the reports of feedback forms from all stakeholders in detail in its meetings. Action Taken i)The Principal of the college communicate the main content of the feedback to the teachers concerned or to the specific Departments or to the concerned non teaching staffs for necessary improvements. ii) After analysis of the feedback on curriculum the soft copy is submitted to The Secretary, Undergraduate Board of Studies, University of Calcutta for necessary action iii) The proposals given by different committees and departments for necessary improvements are discussed in the Governing Body meeting of the college for necessary action.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI	56	409	37
BA	COMMUNICATIVE ENGLISH MAJOR	66	269	36
BA	EDUCATION	56	380	46
BA	ENGLISH	56	853	47

BA	HISTORY	56	325	39
BA	PHILOSOPHY	56	106	14
BA	POLITICAL SCIENCE	56	221	41
BA	SANSKRIT	56	61	10
BA	SOCIOLOGY	24	176	18
BSc	CHEMISTRY	26	275	14

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1456	78	63	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
74	74	105	12	1	47

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, student mentoring system is available in the institution. Mentoring helps our students to establish healthy relationship between them and the faculty members. Students (B.A/B.Sc Sem1) of each department are divided into small groups each group has a mentor who meets the students once a week interacts with them regarding their desires, family expectations, socioeconomic conditions, peer pressure, their active participation in the society ,academic stress related issues. Our students are free to interact with the teachers beyond classrooms. During New Normal all the faculty members meet the students at least thrice a week apart from online classes to make the students aware of the necessary precautions to be taken to prevent the spread of the deadly virus COVID-19.The mentors maintain the biographic details of each individual mentee including their educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The teachers take up mentoring as a serious mission to help the students to reach their full potential. Mentoring system act as a mechanism to improve the bond between the students teachers. Mentoring help our students to know about how to join online classes how to give online examinations submit the online answer scripts to the teachers., Mentoring helps the student to know about the pattern of university question papers how to download the question papers from the college website.It also help the students to understand regarding the length of the answers (how much to write for 10 marks,5marks 2 marks question) and the time management in the examination hall. The interpersonal communication among the mentor and mentee results in responsible citizenship. The mentoring system proves helpful in tracking student's progression

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1534	74	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	74	1	33	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	PROF (Dr) Indrila Guha	Principal	NAAC Assessor
2019	Dr. Ralla Guha Niyogi	Associate Professor	Appointed as member, BOS (PG) .Univ. of Calcutta
2019	Dr. Mihir Naskar	Assistant Professor	Appointed as member, BOS (PG) .Univ. of Calcutta
2020	PROF (Dr) Indrila Guha	Principal	NAAC Assessor

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGA	PART III	08/10/2020	23/10/2020
BA	ENGA	PART III	08/10/2020	23/10/2020
BA	EDCA	PART III	08/10/2020	23/10/2020
BA	HISA	PART III	08/10/2020	23/10/2020
BA	PLSA	PART III	08/10/2020	23/10/2020
BA	PHIA	PART III	08/10/2020	23/10/2020
BA	SANA	PART III	08/10/2020	23/10/2020
BA	SOCA	PART III	08/10/2020	23/10/2020
BA	CMEV	PART III	08/10/2020	23/10/2020
BSc	EOCA	PART III	08/10/2020	23/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Presently in the U.G. level two types of systems (CBCS and non CBCS) are running in the college. In the old system (non CBCS) the students have to

appear in the University Examinations as Part I Examination at the end of 1st year, Part II Examination at the end of 2nd year, and Part III Examination at the end of 3rd or final year. Regular class tests, Mid Term Test and Selection Test are conducted centrally by the college for the students of the old system.

Students need to qualify the tests to appear in their University Final Examinations. The answer scripts are shown to the students and necessary suggestions are given by the faculty members to individual students so that they can do better in their University Examinations. All the UG students of the B.A./B.Sc. final year (Part3) of the old system have to submit a project paper on Environmental science. The projects have to be carried out under the supervision of the concerned teacher. The choice based credit system (CBCS) for UG PG was introduced by the University of Calcutta from 2018-19 academic session. The college is affiliated to University of Calcutta and it follows the same. The University Examinations are now held at the end of each semester and students are allowed to appear in the Semester end examination provided they have attended at least 75 classes for each paper. In each semester UG PG students have to appear in the internal assessments conducted by the college itself. No student is allowed to appear in the final examinations without appearing in the internal assessments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Annual Academic Calendar is prepared according to the University Academic Calendar prior to the commencement of new academic session by IQAC, specifying available dates for significant activities to ensure proper teaching –learning process and continuous evaluation and it is displayed in the Students, Professors Notice Board, published in College Prospectus uploaded in College Website. The dates of Examinations such as Mid Term Tests and Final Tests for non CBCS, internal assessments Practical/ Tutorial examinations, Theory examinations are specified in the Academic Calendar and the Institution usually follows the same throughout the session/semester. The CBCS pattern has been introduced by University of Calcutta for undergraduate postgraduate courses from the academic session 2018-2019. So the schedules for Internal as well as other activities as per CBCS guidelines are categorically mentioned in the academic calendar and are accomplished accordingly. . The dates of Internal Assessments of different courses are decided by the departments concerned, usually at the end of each semester, as per directions from the University. However, the dates and times of such Examinations are notified to the students well ahead. . The tentative dates of activities of NSS, NCC, Career Counseling and Placement Cell are also given in the academic calendar. Schedule of other activities such as Parent teacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar. Academic Calendar for the Session: 2019-2020 is given in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.basantidevicollege.edu.in/Program Specific Outcomes.shtml#Program Specific Outcomes](http://www.basantidevicollege.edu.in/Program%20Specific%20Outcomes.shtml#ProgramSpecificOutcomes)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

BNGA	BA	BENGALI	38	38	100
CEMA	BSc	CHEMISTRY	9	9	100
EOCA	BSc	ECONOMICS	12	12	100
EDCA	BA	EDUCATION	21	21	100
ENGA	BA	ENGLISH	13	13	100
HISA	BA	HISTORY	19	19	100
MTMA	BSc	MATHEMATICS	30	30	100
PHIA	BA	PHILOSOPHY	5	5	100
PHSA	BSc	PHYSICS	12	12	100
PLSA	BA	POLITICAL SCIENCE	20	20	100
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Student Satisfaction Survey

– Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://basantidevicollege.edu.in/IQAC/Student%20Satisfaction%20Survey%20on%20Teaching-Learning%20and%20Evaluation%20process%20in%20the%20College%20during%20ONEW%20NORMAL.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

Resource Mobilization for Research

Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	WEST BENGAL POLLUTION CONTROL BOARD	3	2
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Innovation Ecosystem

– Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Python Computing: Some Applications in Mathematical Physics	Physics	26/02/2020
Webinar on Pharmaceutical Chemistry	Chemistry	06/06/2020
Industry Visit to Emami Paper Mills, Dakshineswar	Chemistry Physics	01/03/2019

Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Bani Bondona, 2020	Basanti Devi College for Sara Poribash	Just News	04/02/2020	State

Sundarmon Utsav 2019	Kankana Sadhukhan	Bankim Sardar College, Canning	15/02/2020	State
Sundarmon Utsav 2019	Shreya Das	Bankim Sardar College, Canning	15/02/2020	State
Sundarmon Utsav 2019	Bipasha Chatterjee	Bankim Sardar College, Canning	15/02/2020	State
Sundarmon Utsav 2019	Stuti Mondal	Bankim Sardar College, Canning	15/02/2020	State
Sundarmon Utsav 2019	Ishika Bose	Bankim Sardar College, Canning	15/02/2020	State
Sundarmon Utsav 2019	Pallabi Samanta	Bankim Sardar College, Canning	15/02/2020	State
State level Essay Writing Competition for U.G. Students	Sonia Sadhukhan	Basanti Devi College Belda College	30/06/2020	State
State level Essay Writing Competition for U.G. Students	Akashi Dutta	Basanti Devi College Belda College	30/06/2020	State
State level Essay Writing Competition for U.G. Students	Priti Mondal	Basanti Devi College Belda College	30/06/2020	State

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	01/10/2020

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
------	------------	-----------------------	--------------------------------

National	PHYSICS	5	0
National	CHEMISTRY	5	0
National	ENGLISH	1	0
National	ENVIRONMENTAL STUDIES	1	0
National	HUMAN RIGHTS	1	0
National	PHILOSOPHY	1	0
National	BENGALI	5	0
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– Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	4
BENGALI	2
WOMENS STUDIES	1
ENVIRONMENTAL STUDIES	1
HUMAN RIGHTS	1
HISTORY	1
View File	

– Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Girl Children's multidimensional experience in Sports in India: Inequality cascading into crisis.	Dr. Saheli Chowdhury	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Use of natural colours in traditional art (Patachitra Paintings) in West Bengal	Dr. Amrita Mondal	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
???-?????? ???????? ??? ??????	Soumyadip Bose	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0

??-?? ???? : ???? ?????????						
Narrative, gender marginalization in the Mahabharata: Colonial Postcolonial Perspectives	Dr. Ralla Guha Niyogi	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Shisumon o thakurmarjhuli	Dr. Indrani Datta Satpathi	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Gapoguchcher koyekti charitra : megh o roudrer majkhane	Dr Upasona Ghosh	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Thakumarjhuli o Ajkar Saisab: Akti Parjalochona	Dr. Indrani Datta Satpathi	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Human Development Index- Indian States Compared	Dr. Sraboni Jha	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
Changing pattern of livelihood evidence from the Indian Sundarbans and the district of Purulia, West Bengal	Dr. Indrila Guha Dr. Atrayee Banerjee	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0
?????????? ?? ??????? ???????? ???????? ??????	Dr. Aparna Sadhu	ACADEMIA ISSN 2581-8902	2019	0	BASANTI DEVI COLLEGE	0

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Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Girl Children's multidimensional experience in Sports in India: Inequality cascading into crisis.	Dr. Saheli Chowdhury	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Use of natural colours in traditional art (Patachitra Paintings) in West Bengal	Dr. Amrita Mondal	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
????-?????? ????????? ??? ?????? ??-?? ????? : ????? ?????????	Soumyadip Bose	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Narrative, gender marginalization in the Mahabharata: Colonial Postcolonial Perspectives	Dr. Ralla Guha Niyogi	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Shisumon o thakurmarjhuli	Dr. Indrani Datta Satpathi	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Gapoguchcher koyekti charitra : meghoroudrer majkhane	Dr. Upasana Ghosh	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Thakumarjhuli o Ajkar Saisab: Akti Parjalochona	Dr. Indrani Datta Satpathi	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE

Human Development Index- Indian States Compared	Dr. Sraboni Jha	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
Changing pattern of livelihood evidence from the Indian Sundarbans and the district of Purulia, West Bengal	Dr. Indrila Guha Dr. Atrayee Banerjee	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
?????????? ?? ??????? ???????? ???????? ??????	Dr. Aparna Sadhu	ACADEMIA ISSN 2581-8902	2019	0	0	BASANTI DEVI COLLEGE
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	35	37	30	12
View File				

– Extension Activities

– Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Contributed to the West Bengal State Disaster Management Authority	Governing Body, Basanti Devi College	0	0
Contributed to the West Bengal State Disaster Management Authority	Dept. of Education,	3	70
Participate in Swachhta Action Plan (MGNCRE) 2019-20	IQAC NSS	15	50
Workshop on E-Waste Management	NSS and Hulladeck	10	60

Seminar on Customer Centric Initiatives and Safety	NSS and CESC	15	80
Workshop-Lake it Seriously.	NSS and KMC	1	30
World Environment Day 2019.	NSS and NGO Mother Earth	2	15
Green Marathon.	NSS and SBI amp Radio Mirchi	2	10
Survey on Socio-Economic conditions of the handicraft workers in Santiniketan, Bolpur	Deptt of Sociology	2	7
Survey on the the socioeconomic condition of the local shop-owners of Sonajhuri hurt area of Santiniketan to enumerate the effects of modernization on the traditional selling pattern.	Deptt of Human Rights	2	10
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– Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

– Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
REFRESHER COURSE 10TH JUNE TO 9TH JULY 2019	GWALIOR	NCC	1	0
NCC DAY 15TH JULY 2019	BASANTI DEVI COLLEGE	NCC	1	39
INDEPENDENCE DAY 15TH AUGUST 2019	BASANTI DEVI COLLEGE	NCC	8	40
SWATCH BHARAT 2ND OCTOBER	BASANTI DEVI COLLEGE	NCC	2	50

2019				
Participate in Swachhta Action Plan (MGNCRE) 2019-20	IQAC NSS	NSS	15	50
CAMP 17TH OCTOBER TO 26TH OCTOBER 2019	39 BN NCC	NCC	1	30
TREACKING CAMP 13TH NOVEMBER TO 19TH NOVEMBER 2019	4 SIKKIM BN NCC	NCC	1	1
WORLD AIDS DAY 1ST DECEMBER 2019	BASANTI DEVI COLLEGE	NCC	1	20
UNIVERSUTY FOUNDATON DAY 24TH JANUARY 2020	BASANTI DEVI COLLEGE	NCC	9	55
REPUBLIC DAY 26TH JANUARY 2020	BASANTI DEVI COLLEGE	NCC	6	40
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Collaborations

– Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Project on Paper Recycling	60	West Bengal Pollution Control Board	730
Workshop on Python Computing: Some Applications in Mathematical Physics	70	Basanti Devi College	1
Webinar on Pharmaceutical Chemistry	272	Basanti Devi College	1
State level Webinar on Dealing with Covid-19: Philosophical Psychological Analysis	500	Basanti Devi College	1
State level Online Essay Competition for Undergraduate Students	347	Basanti Devi College	7
Webinar on Women's Language Writings in Patriarchal Context: A Sociological	2000	Kultali B.R. Ambedkar College Basanti Devi College	1

Perspective			
State level Webinar on Exploration of Sanskritic Tradition in New Normal	600	Prabhu Jagatbandhu College	1
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– Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	On-the job training	NEWS SUTRA	02/12/2019	31/01/2020	2
Internship	On-the job training	TVWALA MEDIA	04/11/2019	04/12/2019	2
Internship	On-the job training	STAR ANUBHAV NEWS	01/08/2019	30/11/2019	2
Internship	On-the job training	SELVEL ADVERTISING PVT. LTD	27/08/2019	27/09/2019	7
Internship	On-the job training	Biswabanglan ews.com	01/11/2019	30/11/2019	1
Internship	On-the job training	DABADAHA	01/11/2019	31/12/2019	1
Internship	On-the job training	NEWZPOLE	15/07/2019	15/08/2019	3
Internship	On-the job training	TripAdvisor Brand	01/10/2019	30/10/2019	1
Internship	On-the job training	ST. CLARE SCHOOL	06/09/2019	06/10/2019	1
Internship	On-the job training	Contentlane Pvt. Ltd	29/04/2019	29/07/2019	1
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– MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jadavpur University	01/07/2019	To run certificate course in Psychological Counseling	30
Webel Informatics Ltd	01/07/2019	To run diploma course in Computer	60

		Application	
Ramakrishna Mission Institute of Culture, Golpark	01/07/2019	To run Spoken English Certificate course	40
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

Physical Facilities

Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	1012220

Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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Library as a Learning Resource

Library is automated (Integrated Library Management System (ILMS))

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	18.05.11.000	2017

Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29970	5959333	510	185460	30480	6144793
e-Books	80410	8200	83899	3000	164309	11200
e-Journals	3828	8200	2322	2900	6150	11100
Journals	19	72905	3	2689	22	75594
Library Automation	21693	0	514	0	22207	0
Weeding (hard & soft)	1518	0	104	0	1622	0
Others (specify)	1	56500	1	33275	2	89775
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E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Swarnabha Bala	Patrasahitya (From Sahityo o samanar roop o riti by Ujjwal kr Majumdar)	Institutional Learning Management System	16/10/2020
Dr.Swarnabha Bala	Patrasahitya (from sahyter roop-riti o onanyo prosongo by Kuntal Chattapadhya)	Institutional Learning Management System	16/10/2020
Dr.Sumana Chatterjee	Statistical Thermodynamics	Institutional Learning Management System	16/10/2020
Dr.Sumana Chatterjee	Thermodynamics (help was taken from Wikipedia and Chemistry Libre text	Institutional Learning Management System	16/10/2020
Dr Churala Pal	Acyloin Condensation Reaction	Institutional Learning Management System	16/10/2020
Syeda Nadia Ali	Objectives of ELT	Institutional Learning Management System	16/10/2020
Riya Banerjee Ghosh	elements of advertising	Institutional Learning Management System	16/10/2020
Ananya Banerjee	C programming	Institutional Learning Management System	16/10/2020
Ananya Banerjee	Data Structure	Institutional Learning Management System	16/10/2020
Ananya Banerjee	Operating System	Institutional Learning Management System	16/10/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	80	14	62	12	10	10	19	40	15
Added	2	0	2	0	0	0	0	0	20

Total	82	14	64	12	10	10	19	40	35
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
UNDER INSTITUTIONAL LEARNING MANAGEMENT SYSTEM	http://www.basantidevicollege.edu.in/ElearningResources.shtml#elearning

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
331500	2460496	2050000	939541

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well planned, well developed, well organized and decentralized mechanism of maintenance and upkeep of physical, academic, and support facilities. In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Following are the maintenance mechanisms followed by the college in particular: 1. Maintenance of academic facilities: For all academic requirements like books and journals, IT facilities, organizing special lectures, seminars or workshops demands are placed by the departmental heads or the teachers of the departments concerned in writing to the Principal. Approximate budgets are also stated on most occasions. The Principal places the requisition or demands in the meetings of the Governing Body, Finance Committee, Library Committee, or any other relevant committee. Tender notification is then done for bulk purchases. Otherwise, local vendors supply the necessary items. Financial rules of the government are strictly followed for all purchases. 2. Maintenance of Physical Support Facilities: All the departments and constituent units of the college are well connected to the office in this regard. Apart from the regular cleaning of the labs and classrooms, for any urgent maintenance on the part of electricity, plumbing, lab machineries, computers, the office arranges everything according to the demands raised by the departments and other units. Auditorium, Seminar and Conference Hall are extensively used for the conduct of academic and cultural programs they are maintained by the support staff Committees are set up to improve the efficiency of the Canteen. Water purification machines, sanitary pad vending machines are routinely serviced. Sports amenities are maintained by the support staff. The CCTV, Lifts and Biometric attendance Machines are maintained under Annual Maintenance Contracts. . The college has appointed one electrical expert for regular maintenance of electrical equipments such as pump house, generator rooms, etc. 3. Campus Cleaning: There are 3 personnel for cleaning of campus area as well as classrooms and labs. Security staff provides safety to the students. The NSS is regularly participating in cleanliness activities inside the college campus. 4. IT Infrastructures: For the maintenance of IT infrastructures (wifi, computers and servers), the college has appointed vendors. Antivirus /Anti Malware software

are installed and updated at specific intervals. All systems are connected with UPS providing uninterrupted power supply to avoid hardware and software problems.

<https://www.basantidevicollege.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREE STUDENTSHIP	41	102000
Financial Support from Other Sources			
a) National	KANYASHREE PRAKALPA	217	5425000
b) International	nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
DIPLOMA IN COMPUTER APPLICATION	01/01/2019	120	WEBELINFOR ATICS LTD
CERTIFICATE COURSE IN SPOKEN ENGLISH	01/01/2019	60	THE SCHOOL OF LANGUAGES RAMAKRISHNA MISSION INSTITUTE OF CULTURE GOLPARK KOLKATA
LANGUAGE LABORATORY	01/01/2019	25	BASANTI DEVI COLLEGE KOLKATA
Certificate Course in Psychological Counseling	19/08/2019	30	Jadavpur University
Self-Defense Course for Students under Sukanya Project	01/01/2020	40	Community Policing Wing, Kolkata Police
Yoga Meditation	01/09/2019	40	Sports Deptt., NCC NSS, Basanti Devi College
Personal Counseling for Students, Teachers Non-teaching Staff	01/01/2019	50	Psychological Counseling Cell, Basanti Devi College
Mentoring for Students	01/01/2020	1576	75 Faculty Members of Basanti Devi College
Remedial Classes for slow learners	01/12/2019	50	Faculty Members of Basanti Devi College

Certificate course in Art Craft	04/03/2020	40	Fevicryl
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– Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	nil	0	0	0	0
No file uploaded.					

– Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

Student Progression

– Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Nerdy Trutels, Amazon, Hulladek Recycling Pvt Ltd, St. Florence School, Korean Culture Language Center	6	6
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– Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	0	0	0	0
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– Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
0	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Saraswati Puja	INSTITUTIONAL	600
Annual College Sports	INSTITUTIONAL	250
Rock Climbing Camp for Students Teachers in collaboration with AMLA	INSTITUTIONAL	16
Celebration of World Yoga Day	INSTITUTIONAL	25
Celebration of NSS Day	INSTITUTIONAL	40
Celebration of NCC Day	INSTITUTIONAL	39
Self-Defense Program for Students under Community Policing Wing, Kolkata Police	INSTITUTIONAL	40
Celebration of Republic Day	INSTITUTIONAL	40
Celebration of Independence Day	INSTITUTIONAL	40
Celebration of Calcutta University Foundation Day	INSTITUTIONAL	55

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	0	National	0	0	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of our institution. They actively represent in the College Governing Body, IQAC, Alumni Association of the college, Library Committee, Admission Committee, Sports Committee, Annual College Social Committee, Annual Cultural Committee, Seminar Committee, Grievance Cell other subcommittees. The students' representative is elected by the students in the presence of one Teachers' Representative of the College Governing body, the IQAC Coordinator and the Convener of the Academic Subcommittee. As Students Representatives they place the opinion /grievances (if any) of the students in front of the Body/ Committees/ Cell convey the students about necessary action taken reports . They actively participate in College cleaning Programs with NSS. They motivate encourage the students to actively participate in all the Enrichment activities organized by the college throughout the year. They

themselves also participate in various activities of the college. They help the teaching staff of the college to organize departmental seminars/Workshops/Special Lectures and quiz. The Students Representative plays an important role in encouraging and motivating students to participate in NSS, NCC 'Sukanya Project' (a project initiated by Kolkata Police) various Skill enhancement Programs offered by the college. The students organize Saraswati Puja in the college under the leadership of Students Representatives. The college received First Prize under the category of Shara Poribesh by Just News in Swaraswati Puja, 2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Reg no.S/2L/63605

5.4.2 – No. of enrolled Alumni:

175

5.4.3 – Alumni contribution during the year (in Rupees) :

17500

5.4.4 – Meetings/activities organized by Alumni Association :

1. To motivate the students two prizes were given to the students by Alumni Association who secured highest marks in University BA B.Sc (Hons) Final Examinations, 2019 2. Student Members of the Alumni Association actively participated in the Celebration of Rabindra Jayanti, Baishe Sraon, Annual College Sports,2020 Annual College Social,2020. 3. Alumni Association organized a drama Juta Abishkar(Rabindranath Tagore). 4. Student Members (University Rank Holders) of Alumni Association provide academic guidance to the present students. 5. 15 of our Student Members of the Alumni Association participated in the Online ESSAY WRITING COMPETITION (500 WORDS) ON "YOUR COLLEGE LIFE EXPERIENCE had been awarded.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management in frequent consultation with the College Governing Body. The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. All the decisions related to college development, infrastructure and adding new courses, budget allocation to various activities of the college are taken by a democratic and participative management system in which the teaching, Students, non teaching staff Alumni contribute. A decentralized administrative system provides the best facility to the students. Before implementation of any important measure the Principal discusses it with the different stake holders in meetings, funds are mobilized and decisions are taken. For instance, 1. Purchase Committee: Our College follows the standard operating procedure not only in the financial but in academic and administrative activities. It is mandatory to each and every college to carry out its audit within the stipulated time. To purchase any stationary or equipments the HODs gives a letter to the Principal mentioning the requirements which is forwarded by the Principal to the Purchase Committee. The committee consisted of The Principal, Bursar, Governing Body Representatives ,Few Senior Teachers , Two non-teaching Staff Student

Representatives .The Committee communicate to the vendors requesting to submit their quotations if the amount is less than Rs50,000 After receiving these quotations envelopes are opened in the presence of all members. The Committee discussed the reputations, prices, and quality of the products that they claimed in their quotations, including its guarantee/warranty period in the presence of the Principal order was placed on the same day but if it goes beyond these tender notices is issued through college website. Thus, the process of any purchase is executed through such a transparent way where teachers, administrative staff and Students are involved. The college ensures decentralization and participative management 2. Library Committee: This committee consists of the Principal, Librarian, Coordinator IQAC, all HODs , teacher representatives of the Governing Body Students The funds available for buying books are divided almost equally to all departments .The Librarian request all HODs to submit a list of the books required by the department through requisition form. Side by side, book requisition is also taken from the student members. Next, step is tender notice issued through college website. Thus it is ensured that the needs of all are ensured and funds are used in the best possible manner through a process of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	To accustom students of the college with current industrial, corporate scenario and to polish their employability skills, various departments of the college promotes interaction of students with industry personals by arranging invited talks or by organizing visits to industries. Department of Chemistry Physics organized Educational Excursion for students in Emami Paper Mills, Dakshineswar 25 Students of Communicative English Department joined internship as trainee in different Media Houses . Placement cell of the college organize campus interviews with different companies which made platform for job opportunities .
Human Resource Management	College authorities maintain healthy environment and also provide different welfare scheme for employees. To upgrade and enhance the standards of academic environment, teachers are recommended to attend faculty development programs like refresher, orientation, short term courses etc. In New Normal about 18 online enrichment programs were organized by various departments of the college. To enhance leadership qualities, teachers are given committees according to their

	<p>interests for effective use of talent and ability of each faculty. Teachers get duty or deputation leave according to their training program. Different programs like Yoga day, Science Day, WORLD Health Day, World Environment Day etc are conducted to motivate and spread positive energy in the college</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The library is having 30484 Text books, 164309 eBooks, 6150 e-journals, 19 journals. Library manages all these resources using Integrated Library Management System (ILMS) software KOHA. During the academic year 2019-20 library added 514 Text books, 83899 e-books, 2322 e-Journals 3 Journals to its collection. Library is having a reading hall with 50 sitting capacity. College is having the required infrastructure: 5 laboratories well developed ICT facilities. Twenty Eight classrooms, One seminar halls are equipped with LCD facility. During the academic year 2019-20 instruments of worth Rs. 1012220/ were purchased. 47E-content were developed by Faculty members for learners.</p>
<p>Research and Development</p>	<p>College published bilingual multidisciplinary research journal (Academia: Basanti Devi College, Vol 1 , Issue : I1 with ISSN: 25818902). The editor of the journal is Dr. Sumana Chatterjee, Associate Professor, Department of Chemistry. 20 Seminars/ Workshop/ Webinar were organized by different departments of the college. West Bengal Pollution Control Board sanctioned research grant of 3lakh for the project: CREATING ENVIRONMENTAL AWARENESS AMONG COLLEGE STUDENTS USING PAPER RECYCLING TECHNOLOGY IN KOLKATA. The PI of the project is PROF (Dr) Indrila Guha (Principal).</p>
<p>Examination and Evaluation</p>	<p>The external examination is conducted by the University at the end of each semester. The college is authorized to conduct Internal assessments Tutorials / Practical's. The marks of Class attendance, Internal assessment Tutorials are sent to the University online through University Portal. The schedules for Internal as well as other activities as per CBCS guidelines are categorically mentioned in the academic calendar and are conducted accordingly. The answer scripts of internal examinations are shown to the students</p>

and necessary suggestions are given by the teachers so that students feel confident and can do better in their Semester end examinations. This year due to COVID-19 University Final Examinations, 2020 were conducted online through colleges. University Question Papers of different programs were sent to the colleges through University portals the colleges uploaded each question papers in the college website for students as per examinations schedule. The students downloaded the question papers from college website gave their exams. After completing their exams within time, they submit their answer scripts online to the college. The answer scripts were corrected by the Examiners (Faculty members) the marks were uploaded in the University Examinations Portal after scrutiny.

Teaching and Learning

Conventional classroom teaching is blended with use of ICT to make the teaching learning process more learners centric. Experiential learning, participative learning, Problem Solving method are used for effective curriculum delivery. Classroom teaching is supplemented with many Enrichment Activities like seminars, workshops, special lectures, group discussions Tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments, survey work term-papers, educational tours, field trips and industrial visits . College authorities and IQAC meticulously monitors Teaching- Learning process. In New Normal all the Faculty members take online classes as per Academic Routine. Review meeting with HODs Students on Teaching-Learning process is the regular practice of the college.

Curriculum Development

The University of Calcutta introduced CBCS for both UG (BA B.Sc.) PG(MA M.SC) programs from the academic session 2018-2019. Basanti Devi College is affiliated to University of Calcutta, Kolkata, and it follows the University prescribed curriculum. There is no scope for curriculum development. College introduced some skill development Certificate courses for students like Computer Application Course, Psychological Counseling course, Spoken English, Course in Art

	<p>Craft, and Self-Defense Training Course in addition to Skill enhancement courses suggested by the University. The IQAC of the college collects online feedback from stakeholders on University Curriculum, and after analysis of the same the Report has been send to the Secretary, UG Board of Studies, and University of Calcutta for necessary action.</p>
Admission of Students	<p>The college website displays all the UG PG Programs along with the number of seats in each program and reservation policy for each categories as per government directives also provides the detail information about various skill enhancement courses offered by the college. Online Admission includes online publication of UG Merit lists, date of online payment, amount to be paid, Bank details, last date of admission etc. Online PG admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and Govt. Rules and norms prescribed</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<p>The college has a dedicated short messaging system to deliver important information to its stakeholders, The Government of West Bengal has initiated e-governance system through various modules like e-pension , West Bengal health scheme, integrated financial management system , Human Resource Management System,, The college operates through PFMS for its Grants received from State or Central Government. The college regularly uses online payment facility through various payment Gateways like SBI Collect ATOM 3rd party transaction system etc</p>
Administration	<p>Notice display system for students and other stakeholder. Regular exercises of e-tendering process through Govt. portal. Regular exercises of PFMS portal to upload expenditure related to Govt. fund. Submission of retirement related documents through e-pension portal.</p>
Finance and Accounts	<p>Fully computerized office and accounts section. Maintaining the college accounts through Tally ERP 9.0. E tender through Govt. E tender System.</p>

Student Admission and Support	Online admission including online payment gateway. Maintaining students database through software. Implemented online CBCS semester information system for UG PG Courses.
Examination	This year due to COVID-19, University Final Examinations, 2020 were conducted online through colleges. University Question Papers of different programs were sent to the colleges through University portals the colleges uploaded each question papers in the college website for students as per examinations schedule. The students downloaded the question papers from college website gave their exams. After completing their exams within time, they submit their answer scripts online to the college. The answer scripts were corrected by the Examiners (Faculty members) the marks were uploaded in the University Examinations Portal after scrutiny.

Faculty Empowerment Strategies

– Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	0	0	0
No file uploaded.				

– Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	WORKSHOP ON UNIVERSITY REGISTRATION PROCESS UG	WORKSHOP ON UNIVERSITY REGISTRATION PROCESS UG	17/07/2019	17/07/2019	5	6
2019	WORKSHOP ON ONLINE MARKS UPLOADING SYSTEM	WORKSHOP ON ONLINE MARKS UPLOADING SYSTEM	07/08/2019	07/08/2019	58	2
2019	A Seminar	A Seminar	09/09/2019	09/09/2019	8	0

	on ANCIENT INDIAN POLITY: TEXTS AND CONTEXTS	on ANCIENT INDIAN POLITY: TEXTS AND CONTEXTS				
2020	Python Computing: Some Applications in Mathematical Physics (CC8-Practical).	Python Computing: Some Applications in Mathematical Physics (CC8-Practical).	26/02/2020	26/02/2020	12	0
2020	E-short Term Course on Earth: Our Home	E-short Term Course on Earth: Our Home	05/06/2020	11/06/2020	20	4
2020	Webinar on Pharmaceutical Chemistry (Sem-IV, Sec-A, Chemistry Hons)	Webinar on Pharmaceutical Chemistry (Sem-IV, Sec-A, Chemistry Hons)	06/06/2020	06/06/2020	10	0
2020	Webinar on Relevance of Online Teaching Role of Digital Library in Present Scenario of Covid-19	Webinar on Relevance of Online Teaching Role of Digital Library in Present Scenario of Covid-19	04/07/2020	04/07/2020	30	3
2020	International Webinar on COVID19 Lockdown: A challenge to Corona Fighters Corona Survivors FROM Social Stand Point	International Webinar on COVID19 Lockdown: A challenge to Corona Fighters Corona Survivors FROM Social Stand Point	20/07/2020	21/07/2020	50	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Teach Python in association with IISER (Kolkata)	1	12/06/2020	24/06/2020	10
Comparative Literature Department, Jadavpur University	1	01/07/2019	01/01/2020	180
UGC-HRDC, Mizoram University	1	28/07/2020	17/08/2020	21
IQAC, East Calcutta Girls College IQAC, Acharya Prafulla Chandra College	1	27/05/2020	31/05/2020	5
IQAC Department of Chemistry, Basanti Devi College, 147B Rash Behari Avenue, Kolkata - 700029	1	05/07/2020	11/07/2020	7
Department of Chemistry Botany, Shri Neelkantheshwar Government PG College, Khandwa, M.P.	1	28/05/2020	03/06/2020	7
UGC- HRDC - NORTH BENGAL UNIVERSITY	1	05/11/2019	25/11/2019	21
UGC-HRDC University of Calcutta	1	11/11/2019	25/11/2019	15
Swami Ramanand Teerth Marathwada University, Nanded	1	11/05/2020	16/05/2020	6
The IQAC of Gokhale Memorial Girls College	1	02/07/2020	04/07/2020	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	33	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GROUP INSURANCE PROVIDENT FUND SPECIAL LEAVES TO PERSUE RESEARCH AND FURTHER EDUCATION CHILD CARE LEAVE	GROUP INSURANCE PROVIDENT FUND CHILD CARE LEAVE HEALTH INSURANCE	FREE/HALF FREE STUDENTSHIP ACCIDENT INSURANCE MERIT SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well planned financial management system in which State Government and UGC are the main sources of funds. The Management has appointed Debasis Bandyopadhyay Co, Chartered Accountants as the internal auditor. Daily transactions are verified by the Bursar of the college. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the Government UGC. External audit is done by auditor appointed by The Director of Public Instruction, Higher Education Department, West Bengal. The external audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

1211136

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Actively Participated in Feedback process Actively Participated in Parent-Teacher Meeting organized by different departments of the College. Actively participated in Annual College Social,2020

6.5.3 – Development programmes for support staff (at least three)

Training on Online Admission process Training on University Online Final Examinations Training on CU Registration Process

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Review Meeting with HODs Students of each department on Teaching-Learning Evaluation Process. Introduces Certificate Course in Spoken French from the Academic Session 2019-2020 Participate in Swachhta Action Plan(MGNCRE)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Preparation timely submission of AQAR 2018-19	15/11/2019	15/11/2019	15/11/2019	15
2019	Academic Calendar 2019-20	30/06/2019	30/06/2019	30/06/2019	15
2019	Orientation Program for Fresher 2019 - 2020	09/07/2019	09/07/2019	10/07/2019	610
2019	Workshop on Open Learning (MOOC)	28/08/2019	28/08/2019	28/08/2019	120
2019	Participate in Swachhta Action Plan(MGNCRE) 2019-20	01/11/2019	01/11/2019	01/11/2019	50
2019	INTERNAL FINANCIAL AUDIT	11/11/2019	11/11/2019	11/11/2019	8
2020	Participated in NIRF	02/01/2020	02/01/2020	02/01/2020	11
2020	Annual Book Exhibition Program	11/02/2020	11/02/2020	12/02/2020	130
2020	six IQAC Meeting held from July 2019 - June 2020	24/07/2019	24/07/2019	21/06/2020	11
2020	Feedback collected from HODs regarding	01/04/2020	01/04/2020	30/06/2020	20

Online
Teaching-
Learning
Internal
Evaluation
Process

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Environmental Degradation and its Effects on Women: Impacts on Mental Health and Human Rights	03/03/2020	03/03/2020	146	4
Webinar on Women's Language & Writings in Patriarchal Context: A Sociological Perspective	04/08/2020	04/08/2020	1492	640
INTERNATIONAL WOMENS DAY	08/03/2020	08/03/2020	140	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has taken following initiatives like- 1. Initiatives taken to reduce the use of plastic bags below 50 micron within the campus and in the adjacent market place 2. Installation of solar panel to reduce carbon footprint in the environment 3. creation and maintenance of greenery, 4. Use of LED bulbs instead of tungsten lamps

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	19/06/2020	1	ROAD SAFETY DAY	To aware the local Community about Road Safety	40
2019	1	1	02/07/2019	365	Swachha Bharat	To aware the local Community about cleanliness	50
2020	1	1	05/06/2020	1	VAN MAHOSTSAV	To aware the local Community about creation and maintenance of greenery plantation of trees	35
2020	1	1	04/07/2020	1	Relevance of Online Teaching Role of Digital Library in Present Scenario of Covid-19	To aware stakeholders about the advantages disadvantages of Online teaching during Covid-19 the role of digital library	1750
2020	1	1	20/07/2020	1	COVID19 Lockdown: A challenge to Corona Fighters Corona Survivors FROM	To aware the community about how to deal with the crisis	1700

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conducts for Students	01/01/2019	The code of conduct for various stakeholders is set up with a view to improve the teaching-learning process and to actualize our vision to Empower Women through Higher Education. We view this code of conduct not merely as strict rules enforced to make life miserable but rather as a set of values that makes Basanti Devi College what it is now. This frames the work culture of the institution.
Code of Conducts for Teachers	01/01/2019	The code of conduct for various stakeholders is set up with a view to improve the teaching-learning process and to actualize our vision to Empower Women through Higher Education. We view this code of conduct not merely as strict rules enforced to make life miserable but rather as a set of values that makes Basanti Devi College what it is now. This frames the work culture of the institution.
Conducts for Administrative Staf	01/01/2019	The code of conduct for various stakeholders is set up with a view to improve the teaching-learning process and to actualize our vision to Empower Women through Higher Education. We view this code of conduct not merely as strict rules enforced to make life miserable but rather as a set of values that makes Basanti Devi College what it is now. This frames

		the work culture of the institution.
Conducts for Visitors	01/01/2019	The code of conduct for various stakeholders is set up with a view to improve the teaching-learning process and to actualize our vision to Empower Women through Higher Education. We view this code of conduct not merely as strict rules enforced to make life miserable but rather as a set of values that makes Basanti Devi College what it is now. This frames the work culture of the institution.

Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of REPUBLIC DAY	26/01/2020	26/01/2020	45
Celebration of International Mother Tongue Day	21/02/2020	21/02/2020	180
Celebration of INTERNATIONAL WOMENS DAY	08/03/2020	08/03/2020	170
Celebration of WORLD HEALTH DAY	07/04/2020	07/04/2020	31
Celebration of International Yoga Day	21/06/2020	21/06/2020	25
Celebration of NCC Day	15/07/2020	15/07/2020	39
Baisha Srabon	10/08/2019	10/08/2019	150
Celebration of INDEPENDENCE DAY	15/08/2019	15/08/2019	47
Celebration of Rabindra Jayanti	09/05/2019	09/05/2019	180
Celebration of Teachers' Day	05/09/2019	05/09/2019	210
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Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Initiatives taken to reduce the use of plastic bags below 50 micron within the campus and in the adjacent market place 2. Installation of solar panel to reduce carbon footprint in the environment 3. Creation and maintenance of greenery, New Plantation plays a significant role in making this campus eco friendly. 4. Use of LED bulbs instead of tungsten lamps. However, special care

is being taken in fixing LEDs in non-reading area as it has been prescribed by the experts that LEDs are putting bad effect on eye sight. 5. Spreading awareness through NSS volunteers on sustainable use of water in washrooms and Drinking Water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I – Enrichment Programs Activities beyond Classroom Goals:- 1. To help students to realize their potential in a variety of settings beyond the classroom. 2. To encourage students to follow their passions develop new interests and build new skills. 3. To develop among students a sense of self-awareness and an understanding of the college as well as of the community needs and opportunities 4. To help students develop a love for learning in their own time, expand their mind and gain skills that will help them in their academic and professional careers. The Context -.In the academic session 2019-20 more than 35 Enrichment Programs Activities were organized offline Online by various departments, various committees, NCC NSS team of the College to achieve the above goals. The schedule for organizing the programs Activities were prepared by the various departments committees with the help of Head of the Departments IQAC and placed before the Principal for approval of the college Governing Body. The Practice - Enrichment Programs Activities includes seminars, workshops, special lectures, awareness programs, group discussions on important issues, Community Survey,, Departmental Quiz, paper presentation by the students, Film/documentary show, projects, , Extempore Speech, Music Competition, Dance Competition, Essay competition on relevant issues, short term projects, on the Job training / internship for skill development, various extension activities, Celebration of important days, educational tours, field trips and industrial visits . Evidence of Success - 1. 36 University Rank holders in last six years (2013-2018) 2. Average of Pass percentage in University Final Examinations (2013-2019)-BA HONS (97.42) B.Sc. HONS (85.40). 3. Many of our students received First Class First Rank in their University PG Programs. 4. Many of our students received prizes from various competitions organized by the college, Kolkata district or the state of West Bengal 5. Many of our Ex-students are renowned Musician, Dancers, University Professors, College Professors, School Teachers, Administrative officers, Successful Entrepreneurs Ph.D. Scholars. 4. NAAC Peer Team in 2004, 2012 2018 appreciated the enrichment activities of our students. Problems Encountered: About 25 of students could not attend the enrichment programs activities organized by various departments due to their Practical classes, Tutorials or project work.

Best Practice II- Feedback System Goals: .To receives feedback from the students Faculty Members on the syllabus its transaction at the institution level necessary action taken. 2. To receive feedback from Alumni Employers about the Scope of the curriculum necessary action taken. 3. To receive feedback from Students HODs about Teaching-Learning Evaluation process after each Semester through review meeting necessary action taken on the basis of the report 4. To receive feedback from students on overall performance of the students necessary action taken for improvement. The Context:- Four types of Feedback are taken by IQAC after each Semester . 1. Feedback on the syllabus its transaction at the institution level (For Students Faculty Members) 2.Feedback on Curriculum (For Alumni Employers, once a year) 3. Feedback on Teaching -Learning Evaluation process(For HODs Students) 4.Feedback on overall performance of the college(SSS for Students).Feedback form on Curriculum Students Satisfaction Survey(SSS) are in the college website under Feedback Column. The Practice:- The students Faculty members give their online feedback suggestion(S) (College website) on the University prescribed UG PG Semester syllabus its transaction at the institution level after each semester. After analysis of the feedback, IQAC place it before the Principal for necessary

action. Suggestions Recommendations on University syllabus were sent to the University Academic Council by the Principal for consideration. The IQAC prepares a report on the basis of the feedback on Teaching-Learning Evaluation Process and placed before the Principal for necessary action. After analysis of the Students Satisfaction Survey by IQAC, the report is placed before the Principal in the IQAC meeting for necessary action. Evidence of Success:- 1. Certificate course in Spoken English has been introduced in the college. 2. Certificate Course in Psychological Counseling has been introduced in the college. 3. Health Unit has been opened in the college. 4. Certificate course in Art Craft has been introduced. 5. Most of the Faculty members take Remedial classes for slow learners. 6. University Rank Holders are rewarded in Annual College Social. Problems Encountered: Very few Feedbacks received from Employers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.basantidevicollege.edu.in/IQAC/best_practice.shtml#best_practice

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of the institution is its Teaching -Learning Evaluation process. Apart from Conventional classroom instruction teachers use various methods to make the students active learners and thus make the process more learner centric. Various departments organize workshops, inter active lecture session, departmental Quiz, group discussion on important issues, power point presentation for students, Field Survey(deptt of Sociology, Human Rights Environmental Science) ,Visit to industrial plant(Deptt. of Chemistry Physics), Film/documentary show(Deptt of English), Visit to Important Historical places within the state(Deptt of History), term -paper (Deptt. of Economics), Students Wall Magazines(Deptt. of Bengali, Philosophy, Political Science, Education, Chemistry, Physics, Statistics), on the job training/Internship(Deptt. of Communicative English) Educational Tour(almost all departments). Teachers are well-versed in ICT-enabled teaching-learning methods they prepare PPTs for the students uploaded the e-content on the college website under Learning Management Systems. During New Normal all the faculty members are taking online classes regularly mentoring the students academically psychologically. Teachers also make the learners introduced with several online digital repositories for lectures, course materials, and digital libraries. Scanned documents of different texts, manuscripts are also provided to the learners. Needs of slow learners advanced learners are met with. The external examination is conducted by the University at the end of each semester. The college is authorized to conduct internal assessments Tutorials / Practical's. The marks of Class attendance, internal assessment Tutorials are sent to the University online through University Portal. The schedules for Internal as well as other activities as per CBCS guidelines are categorically mentioned in the academic calendar and are conducted accordingly .The answer scripts of internal examinations are shown to the students and necessary suggestions are given by the teachers so that students feel confident and can do better in their Semester end examinations. This year due to COVID-19 University Final Examinations, 2020 were conducted online through colleges. University Question Papers of different programs were sent to the colleges through University portals the colleges uploaded each question papers in the college website for students as per examinations schedule. The students downloaded the question papers from college website gave their exams. After completing their exams within time, they submit their answer scripts online to the college. Evidence of Success - 1. 36 University Rank holders in last six

years (2013-2018) 2. Average Pass percentage in University Final Examinations (2013-2019)-BA HONS (97.42) B.Sc. HONS (85.40). 3. Many of our students received First Class First Rank in their University PG Programs. 4. Many of our Ex-students are University Professors, College Professors, School Teachers, Administrative officers Ph.D. Scholars of International Universities.

Provide the weblink of the institution

<http://basantidevicollege.edu.in/IQAC/Student%20Satisfaction%20Survey%20on%20Teaching-Learning%20and%20Evaluation%20process%20in%20the%20College%20during%20NEW%20NORMAL.pdf>

8.Future Plans of Actions for Next Academic Year

1. Policy for Slow & Advanced Learners 2.Mentoring Policy 3.Maintenance & Utilization Policy 4.Department wise Feedback on Curriculum & its transaction. 5. To organize more Seminars and Workshops on research methodology, Entrepreneurship and other current issues.6. Academic and Administrative Audit to be conducted 7.To start innovative research project on "Creating Environmental Awarenessamong college students using Paper Recycling Technology 8.Environmental Management initiatives Report to be prepared.